

## Risk Assessment ~ Chigwell Row - Nightline

Location/activity (brief description): Nightline Course, Chigwell Row Camp Site Activity: Nightline	Date of Risk Assessment: Jan 2020	Review date: Jan 2021	Compiled by: YS & TH
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Hazards <i>What could cause harm or damage?</i>	Who or what is at risk of being affected and how?	What are you already doing? <i>How have you reduced the risk already?</i>	Likelihood of Risk Occurring Score:1-5	Severity of Risk Score 1-5	=Level of risk Likelihood x severity	Are further controls necessary? <i>What else needs to happen to reduce the risk to an acceptable level?</i>	Action by: name & date
Participant numbers exceed permitted level	All	Maximum number of participants set for this activity -12 (plus adult leaders)	1	2	2		Instructor: Ongoing
Unauthorised people falling or misusing the equipment	All	Restricted access, Fenced off site. Obstacles very low risk	2	2	4		Chigwell Row site staff: Ongoing
Authorised users falling/slipping/tripping impact with something solid	Participants/ Instructor	All users to be accompanied by staff when entering the compound Helmets to be worn by all participants Googles worn to prevent twigs causing damage to eyes Group leaders are there to ensure	1	3	3	Leaders to assist instructors as required Long trousers and closed toe shoes or boots recommended	Group leaders: Duration of session Instructor: Ongoing

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		group behaviour is good					
Tree/Structure failure	All within the immediate area	In house monthly and daily (visual) inspections carried out Activities cancelled in adverse weather conditions due to nature of the wooded area.	2	2	4		Chigwell Row site staff: Ongoing
Impact on/ snagging of trapping of Jewellery	All participants	Instructor to direct that all participants remove or tuck out the way all jewellery before the start of the session	2	2	4		Instructor: Ongoing
Impact on/ snagging of loose clothing or hair	All participants	Instructor to direct that hair should be tied up and out the way, loose clothing should be tucked out the way or	2	2	4		Instructor: Ongoing

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		removed if inappropriate for the session					

Risk assessment checked by member of Risk Group	Date	Signed
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### Risk Assessment scoring ~

A scoring system has been used to determine level of risk. A score (1-5) has been given for the **likelihood/frequency** of the exposure to risk and a score [1-5] to the **severity/consequence** of the outcome. By multiplying the two scores, a score can then be calculated to determine the “level” of risk, which can inform decisions as to whether any further actions are required to reduce the risk.

E.g. Likelihood/frequency of exposure to risk [2] x Severity/Consequences of outcome [2] =

4

Likelihood	Severity /Consequences				
	1	2	3	4	5

	None	Minor	Moderate	Major	Catastrophic
1 - Rare	1	2	3	4	5
2- Unlikely	2	4	6	8	10
3 - Possible	3	6	9	12	15
4 - Likely	4	8	12	16	20
5 - Almost Certain	5	10	15	20	25

Green - Risk well managed    Amber - Further controls should be put in place    Red - This activity should NOT take place until risk is significantly reduced