

Risk Assessment ~ Chigwell Row - Peddle Boats

Location/activity (brief description): Zorb Pool Area, Chigwell Row Camp Site Activity: Water Peddlerz (Boats)	Date of Risk Assessment: Jan 2020	Review date: Jan 2021	Compiled by: YS & TH
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Hazards <i>What could cause harm or damage?</i>	Who or what is at risk of being affected and how?	What are you already doing? <i>How have you reduced the risk already?</i>	Likelihood of Risk Occurring Score:1-5	Severity of Risk Score 1-5	=Level of risk Likelihood x severity	Are further controls necessary? <i>What else needs to happen to reduce the risk to an acceptable level?</i>	Action by: name & date
Participant numbers exceed permitted level	Participants	Maximum per session - 12 participants, plus adult leaders	1	2	2	Information provided before and on booking re numbers of participants. Instructors will offer further sessions time permitting if numbers exceed maximum.	Instructor: Ongoing
Equipment tampered with	All	All equipment locked away when not in use. Instructor/competent adult present when activity gear is out. No access	1	3	3	Equipment subject to monthly checks and checked daily before and during use.	Instructor: Ongoing

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		out of session time.					
Injury from sport	Participants	<p>Instructors trained to Chigwell Row Protocol.</p> <p>All long hair to be tied back and loose dangling clothing tucked in.</p> <p>Hands to be kept clear of paddle wheels - wheel guards in place.</p>	1	3	3	<p>Thorough briefing prior to activity</p> <p>Group leaders to inform instructor if any participant is known to have a difficulty with this type of exercise. Chronic Asthma sufferers advised to have inhaler in shoe ready.</p>	Instructor: Ongoing
Person falls out of boat - person gets wet	Participants	<p>Warn participants to sit down in boat and not to crash into each other</p> <p>Staff trained in rescue</p> <p>If participant falls</p>	1	3	3	Recommend swim costumes with tee shirt over top	Instructor: Ongoing

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		out of boat, instructor can get into water to assist if necessary. Water only 1m deep maximum Rescue kit available					
Slip on pool side when entering or exiting boat	Participants	Participants enter and exit by crawling and then sit/slide into boat rather than standing. Keep area clear of debris	1	3	3		Instructor: Ongoing
Participant falls against edge of pool or another obstruction while in boat	Participants	Boats are supervised by instructors/competent adult to keep participants away from any danger	2	3	6	Participant instructed to avoid crashing boat. Zorb pool kept clear of any foreign matter that may cause an obstruction.	Instructor: Ongoing

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Collision with swimmers/boaters/zorbers	Participants	No participants are allowed in the water while boating is taking place unless in emergency. Zorb will run at a separate time to boats. Only Trained instructors may enter pool to assist participants on occasions.	1	3	3	Participants awaiting their turn remain under the supervision of an adult leader.	Instructor: Ongoing Adult leader: duration of session
Person straying into area	All	Fence and sign around area. No one allowed inside area unless part of the session. Water level kept to a minimum for the activity	1	3	3		Instructor: Ongoing

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Weather Conditions	Participants	<p>Instructors/competent adult to take extra care when windy. If cold check all participants regularly for signs of hypothermia.</p> <p>Instructor to cancel session if weather conditions unsuitable.</p> <p>Participants advised to wear sunscreen if hot.</p>	1	3	3	<p>Participants awaiting their turn remain under the supervision of an adult leader.</p> <p>Adult leader known to group to monitor participants.</p>	<p>Instructor: Ongoing</p> <p>Adult leader: duration of session</p>
Instructor Protocol	All	All instructors aware of risk assessment, protocol and session plans for Chigwell Row Zorb area	2	3	6	Regular briefings/session reviews and staff training take place to ensure risk assessments/session plans fit for purpose.	Instructor: Ongoing

Risk assessment checked by member of Risk Group	Date	Signed
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Risk Assessment scoring ~

A scoring system has been used to determine level of risk. A score (1-5) has been given for the **likelihood/frequency** of the exposure to risk and a score [1-5] to the **severity/consequence** of the outcome. By multiplying the two scores, a score can then be calculated to determine the “level” of risk, which can inform decisions as to whether any further actions are required to reduce the risk.

E.g. Likelihood/frequency of exposure to risk [2] x Severity/Consequences of outcome [2] =

4

Likelihood	Severity /Consequences				
	1 None	2 Minor	3 Moderate	4 Major	5 Catastrophic
1 - Rare	1	2	3	4	5
2- Unlikely	2	4	6	8	10
3 - Possible	3	6	9	12	15

4 - Likely	4	8	12	16	20
5 - Almost Certain	5	10	15	20	25

Green - Risk well managed
 Amber - Further controls should be put in place
 Red - This activity should NOT take place until risk is significantly reduced