**A note from the new Chief Commissioner**

**Would you like to do something amazing for Girlguiding LaSER?**

Girlguiding LaSER is looking for a new Deputy Chief Commissioner and an Assistant Chief Commissioner who are passionate about ensuring our young members are at the heart of our organisation and will help us ensure as many girls and young women as possible can join us for fun, friendship and adventure. These exciting and challenging roles will form part of a team supporting the Chief Commissioner and region team of staff and volunteers to ensure an amazing guiding experience for all in LaSER.

As part of a team commencing in August 2021, these roles will focus on overseeing the operational running of the region including our COVID recovery plans, supporting volunteers and developing our offer for girls and young women members through region events and activities. These roles will provide fantastic opportunities to lead on regional initiatives which will inspire and give a voice to volunteers, girls and young women. This could entail project work, chairing and contributing to meetings and supporting lead volunteers. In addition to this, the Deputy role will support the Chief Commissioner with the governance of the region.

These roles are being advertised together as the exact allocation of duties will be dependent on the skills that applicants bring, in order to ensure a good mix across the Chief Commissioner team. At least one of these roles could be an ideal opportunity for someone aged 18-30 who is looking to develop their guiding, personal and professional skills whilst doing something amazing for Girlguiding LaSER. Please do look through this pack to learn more, and I hope you will be inspired to apply for one of these challenging, exciting and vital roles to join the Girlguiding LaSER Chief Commissioner team.

Best Wishes,

Amanda Teasel

**HOW YOU WILL HELP US?**

* Provide strong leadership and support to region volunteers ensuring they are supported in their roles and have appropriate training and development
* Ensure that our membership is at the heart of planning, delivery and decision-making including participation and engagement with girls and young women across LaSER
* Promote Girlguiding LaSER and Girlguiding to a wide audience and inspire our members
* Support and help to deliver relevant project-based work to support Girlguiding LaSER in working towards the Girlguiding strategy
* Work in partnership with and develop and maintain an effective working relationship with region staff
* Participate in regular Chief Commissioner team meetings and meetings with the region operational group, steering group, lead volunteers and advisors and support and liaise with them where required
* Represent the region and/or the Chief Commissioner by attending internal and external events
* Ensure that Girlguiding policies and procedures are adhered to

**ROLE DETAILS**

Deputy duration: 5 years\*

Assistant duration: 3 years\* (with the option to extend for two further years upon agreement)

\*both roles will need to finish at the end of the Chief Commissioner term

Time commitment: These are both significant volunteer roles. The time commitment can be discussed as part of the recruitment process.

**SKILLS, KNOWLEDGE AND EXPERIENCE**

*Note: We’re looking for someone who can demonstrate most of the experience, knowledge and skills below, but you don’t have to have everything now. You may have gained these experiences in a variety of ways inside or outside of guiding eg: from education, volunteering, experience of work or professional skills. You will also have support and opportunities to develop further in the role.*

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| Experience of |
| Participation in Girlguiding beyond the unit (e.g. at district, county or region level), or of an organisational or governance role in another organisation, voluntary or professional |
| Working collaboratively with people from different backgrounds and communities |
| Managing a team effectively and working as part of a team either professionally or in a volunteer setting |
| Leading or participating in a project e.g. during Queen’s Guide award, GOLD or a similar non-guiding event |
| Knowledge of |
| Working with volunteers and/or young members |
| Working within a team or committee structure |
| Girlguiding and Girlguiding LaSER, or willingness to learn |
| Skills |
| Able to build positive working relationships with a broad range of people |
| Able to be a strong ambassador for Girlguiding LaSER |
| Strong written and verbal communication skills, with the ability to motivate and inspire others |
| Friendly and open |
| Good problem-solving skills, with the ability to think creatively and help others to find solutions |
| Strong organisational skills and the ability to work on your own initiative |
| A positive, solution-focussed approach, and a willingness to reach out to others for support |
| Articulate and confident speaking to others in a 1-2-1 or group setting both face to face and virtual |
| Diplomatic and able to handle difficult conversations with tact and appropriate levels of confidence |
| Ability to time manage and prioritise effectively |
| Passionate and motivated with the ability to enthuse and inspire volunteers, girls and young women |

**HOW TO APPLY**

If you are interested in applying, please spend a few minutes looking through this pack to learn more about the role. Informal discussions are welcomed from anyone who is considering applying.

You can contact the following for more information: Amanda Teasel [AmandaT@girlguidinglaser.org.uk](mailto:AmandaT@girlguidinglaser.org.uk)

Please complete the application form at the back of this document. Please refer to how you meet the /desirable skills, knowledge and experience.

**Please send your application to:**

Application deadline is 10am on 2 August 2021, please send to [AmritaS@girlguidinglaser.org.uk](mailto:AmritaS@girlguidinglaser.org.uk). Applications will be shortlisted, and candidates invited to interview with the Chief Commissioner and the Girlguiding LaSER Region Manager.

Interviews will take place during the first 3 weeks of August and times will be available during the day, evening and weekend. Please let us know if there are any dates/times that are not suitable for you.

**Application**

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| Name: |  |
| Membership number: |  |
| Contact details: |  |
| Current roles at Girlguiding: |  |
| Previous Girlguiding roles or volunteer experience: |  |
| Please name two referees who will support your application:   * One guiding reference from district commissioner level or higher, or a lead volunteer/advisor * One non-guiding reference who is able to comment on your ability to communicate and engage with others effectively   These referees must be aged 18 or over and must not be related to you |  |
|  |
| What skills, knowledge and experience can you bring to this role? (600 words max) |  |
| Why would you be great at this role and why would you like this opportunity at Girlguiding LaSER? (400 words max) |  |