

## **Residential adviser**

### **About Girlguiding**

With Girlguiding, girls have fun, adventure and the space to discover their potential.

Girls can do anything. We help them know that, whether they're 4 or 18 or in between. All girls have a home at Girlguiding - whoever they are, and wherever they are.

Through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

### **About Girlguiding London & South East**

Girlguiding breaks down into gradually smaller groups that deliver good guiding for their area. At the highest level, the UK is split into ten countries and regions. Girlguiding London and South East England (LaSER) is one of the regions of Girlguiding and we are here to deliver and support the business of Girlguiding in the region.

The region consists of 19 counties from Sussex, Surrey, Kent, and London, with over 50,000 members. We provide training and support for adult volunteers to enable them to deliver good guiding experiences and share good practice across the region.

This is an exciting time to join Girlguiding LaSER as we are working on our strategy for 2022-2027, reflecting the Girlguiding strategy of 'Today, Tomorrow, Together' to meet the needs of our members in today's society.

## About the role:

We're looking for a passionate individual (or individuals) with expertise in advising on and supporting residential. The main purpose and function of this role is to provide support to counties and levels below on residential activities.

The role is well suited to being a role share, which we can shape based on the interests/skills of the lead volunteers.

## Some of what you'll do:

The list below outlines the general responsibilities of the region residential adviser:

- An adviser is a specialist in a field of the guiding programme. As the residential adviser you will advise, motivate, and communicate information about residential to the region girl experience team, county residential advisers and other guiding members. You will aim to give more girls and volunteers ways to access opportunities for development, challenge and adventure.
- Act as a focal point for county residential advisers by ensuring they are kept up to date within their specialism by:
  - Providing advice and support.
  - Responding to queries.
  - Leading residential adviser meetings as appropriate.
  - Arranging trainings online or face to face as appropriate.
  - Relaying information, updates and guidance from Girlguiding.
- Be part of the region girl experience team, attend their meetings, provide timely updates, and maintain a good relationship with other volunteers and staff in the region team.
- Provide regular reports to the lead volunteer for Girl Experience by dates specified.
- Run or support events and trainings to promote your specialist area. Work closely with other region advisers, for example on joint events such as advisers days.
- Plan and budget events in accordance with the region's agreed format.
- Represent the region at events where possible.

- Develop key networks including relationships with Girlguiding UK staff and volunteers in the field of residential.
- Be knowledgeable in how to apply joint or multi-section residential ratios.
- Keep up to date with changes to residential related qualifications and policies such as: Going Away With, Lead Away Permit, 18-30 Residential, Family Camps, Large Scale events, Residential Event Notifications
- Promote opportunities & initiatives relating to residential activities across the region to enable as many girls as possible to experience them.
- Assist with providing advice on ensuring sites are Girlguiding approved and have knowledge to support county residential advisers on how to complete a thorough check using the list provided.
- Advise commissioners and leaders on planned activities, including residential opportunities, through the Residential Event Notification (REN) process as appropriate.
- With support, be able to advise and find resolutions on specific health and safety advice. Liaise with the insurance team at Girlguiding UK and the region risk group as appropriate.

## **What will Girlguiding London and South East England do for me?**

- Provide an induction to the role, region organisation structure, and explain how your responsibilities and position fit within the strategic plan.
- Help to develop your skills and abilities to perform the role by providing relevant training opportunities (including e-learning where possible).

## **Am I right for the role?**

The region residential adviser will provide essential support to the county advisers, region members and region volunteers. While we can offer you guidance and support, we would expect you to possess the skills & personal qualities outlined below:

- An interest in residentials and a passion for leading and supporting leaders to be their best.

- Knowledge of the Girlguiding residential schemes and approval processes
- An open and approachable manner
- Excellent verbal & written communication skills
- A commitment to on-going personal development

## **For all our roles we expect volunteers to:**

- Be willing to get an enhanced disclosure check and complete relevant safeguarding training, all provided by Girlguiding
- To want to adhere to our Volunteer Code of Conduct

## **Who you will report to:**

You will report to the assistant chief commissioner for girl experience. You will also work closely with lead volunteers in the girl experience and volunteer experience teams as well as the region staff team.

## **Recruitment information:**

We're keen to hear from people of all backgrounds, abilities, races, sexual orientations, socioeconomic backgrounds, and of all faiths and none. This volunteer position is open to both members and non-members of Girlguiding over the age 18+. We're flexible, and volunteering can be arranged to fit around a busy lifestyle. Girlguiding is committed to making reasonable adjustments to support all volunteers.

Please note this is a volunteer role and does not form part of any contract of employment. There is no remuneration for this post, but all reasonable expenses will be reimbursed. This appointment is for an initial 3-year term, with potential extension for 2 years maximum.

## How to apply:

Please email [recruitment@girlguidinglaser.org.uk](mailto:recruitment@girlguidinglaser.org.uk) with a short statement explaining why you are interested and what you could bring to the role.

If you have any questions about the role please direct them to:

[recruitment@girlguidinglaser.org.uk](mailto:recruitment@girlguidinglaser.org.uk).

## Closing date:

**Midnight on Sunday 4 May 2024**